

# **DOCUMENTS FOR TENDER CALL NOTICE**

**FOR SUPPLY OF 1.5-TON SPLIT AC**



**The Berhampore Co-operative Central Bank Ltd**

Head Office, At/Po-Town Hall Road, Brahmapur-760001, District-Ganjam, Odisha.

Phone No-0680-2222028, Bank Mail [Id-cocenbank@rediffmail.com](mailto:Id-cocenbank@rediffmail.com)

**THE BERHAMPORE CO-OPERATIVE CENTRAL BANK LTD., BERHAMPUR, GANJAM, ODISHA**

**BIO-DATA OF THE BIDDERS**

<b>PARTICULARS OF THE BIDDERS</b>		
1	Name of the organisation/ Institution/Firm of Bidders:	
2	Registered Office:	
3	Registration No:	
4	Address:	
5	Permanent Account Number (PAN):	
6	GSTIN Registration Certificate No:	
7	Proof of Experience in installation of AC in corporate office or other, if any:	
8	EMD of Rs. 10,000/- in shape of DD has been drawn in favour of Chief Executive Officer, Berhampore Co-operative Central Bank Ltd, Berhampur, payable at Mahila Branch, Berhampur of the bank.	
9	KYC Details (Identity and Adress Proof)	
<b>Documents to be Submitted</b>		
1	EMD of Rs. 10,000/- in shape of DD has been drawn in favour of Chief Executive Officer, Berhampore Co-operative Central Bank Ltd, Berhampur, payable at Mahila Branch, Berhampur of the bank.	
2	Cost of Tender Documents of Rs. 1,000/- plus 18% GST in shape of DD has been drawn in favour of Chief Executive Officer, Berhampore Co-operative Central Bank Ltd, Berhampur, payable at Mahila Branch, Berhampur of the bank.	
3	Copy of PAN CARD	
4	Copy of GSTIN Registration Certificate	
5	Registration certificate	
6		
7		
8		
9		
10		

I/We do hereby declare that the particulars given in the application are true to the best of my knowledge and belief. In the event of any of the application found false or incorrect, I will be subjected to for any legal action and liability for the same.

Seal & Signature of the applicant/ Bidder

### **DETAILS OF THE REQUIREMENT**

Sl. No.	Name of the Branches and Head Office	Quantity Required
1.	Head Office (Berhampur, Ganjam)	2
2.	Rambha Branch (Ganjam)	2
3.	Kashinagar Branch (Gajapati)	2
4.	Samarjholo Branch (Ganjam)	2
5.	Kukudakhandi Branch	2
6.	Bazar Branch (Goilundi)	1
7.	Aska-Road Branch	1
Total		12

#### **Terms and Conditions:**

1. The sealed tender should be reached to the undersigned on or before Dt: 28.02.2025 by 2 PM. The tender bids will be opened on same date i.e., 28.02.2025 at 4.00 PM in the presence of procurement committee of the bank. Parties of their authorised representatives may be present at the time of opening of bids.
2. Date of sale of Tender Paper: from Dt: 13.02.2025 to 28.02.2025 till 02 PM (during any working day within banking hour).
3. The quotation should be submitted along with GST clearance certificate and PAN.
4. 2% TDS will be deducted at the time of payment.
5. The bidders have to mention transportation charges, if any.
6. The cost of a set of Tender Papers is Rs. 1000/- (two thousand) only + 18% GST which is non-refundable in nature and tender papers can be obtained from the website of the bank i.e., [www.berhampurccb.com](http://www.berhampurccb.com) and submitted the tender within due date and time along with the cost of tender paper in shape of DD drawn in favour of "Chief Executive Officer, Berhampore Cooperative Central Bank Ltd." payable at Mahila Branch, Berhampore Cooperative Central Bank Ltd, Berhampur.
7. The tender should be accompanied by EMD (refundable for unsuccessful bidders but for successful bidders only if the bidder successfully supplied the items) of Rs. 10,000/- (Ten thousand only) in shape of DD drawn in favour of "Chief Executive Officer, Berhampore Cooperative Central Bank Ltd." payable at Mahila Branch, Berhampore Cooperative Central Bank Ltd, Berhampur.
8. The tender should reach us within the stipulated time and date in sealed cover by speed post/ registered post only.

9. The caption "Tender for Supply of 1.5-ton Blue Star/ Carrier/ Voltas Split AC" must be superscribed on the sealed cover.
10. The Bank reserves the right to reject any or all the tenders without assigning any reason thereof.
11. The Bank also reserves the right to accept any tender irrespective of the price bid and not bound to accept the lowest tender.

*[Handwritten Signature]*  
12/07/25

Chief Executive Officer